

Agenda

**Human Resources Committee
Jefferson County Courthouse
311 S Center Ave, Room 112
Jefferson, WI 53549**

January 21, 2014 @ 8:30 a.m.

Committee Members: James Braughler, Chair; Greg David; Pamela Rogers, Secretary; Jim Schroeder, and Dick Schultz, Vice-Chair

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Citizen comments
6. Approval of December 17, 2013 minutes
7. Communications
8. Convene into closed session pursuant to Wisconsin State Statutes Section 19.85 (1)(e), consideration of union negotiations, and Wisconsin State Statutes 19.85 (1)(f), consideration of an employee's specific medical history as it relates to a leave of absence request
9. Reconvene into open session for consideration and possible action regarding items discussed in closed session and to address remaining items
10. Monthly Financial Report
11. Report from Human Resources Director
 - a. Accrual Carryover Report
 - b. New hires starting above minimum
 - c. Vacant Position requests
 - d. Emergency Help requests
12. Discussion and possible action identifying status, pay and other possible criteria for the Medical Examiner position and office
13. Consideration of wages and benefits for the 2015-2019 term for the constitutional elected officials of:
 - a. Clerk of Courts
 - b. Sheriff
14. Recommendation to create a Pool of Interpreters
15. Discussion of Ordinance HR0690, Vacation with Pay, addressing issues with no carry over policy, including possibility for a short timeframe for carryover or changing the vacation plan year to February 1 through January 31

16. Discussion of Ordinance HR0490, Voluntary Vacation Donation, specifically continuation of benefits and deadline to donate
17. Discussion of Ordinance HR0645, Holidays, and consideration to provide 9-month seasonal employees 10 Floating holidays
18. Discussion of creating Ordinance HR0685, Uniform Allowance
19. Consideration of deleting Ordinances HR0625, Deferred Compensation, HR0630, Disability Insurance, HR0670, and Section 125b; amending HR0650, Life Insurance; and creating HR0695, Voluntary Benefits
20. Set next meeting date and agenda
21. Adjournment

Next scheduled meeting: To be determined

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.